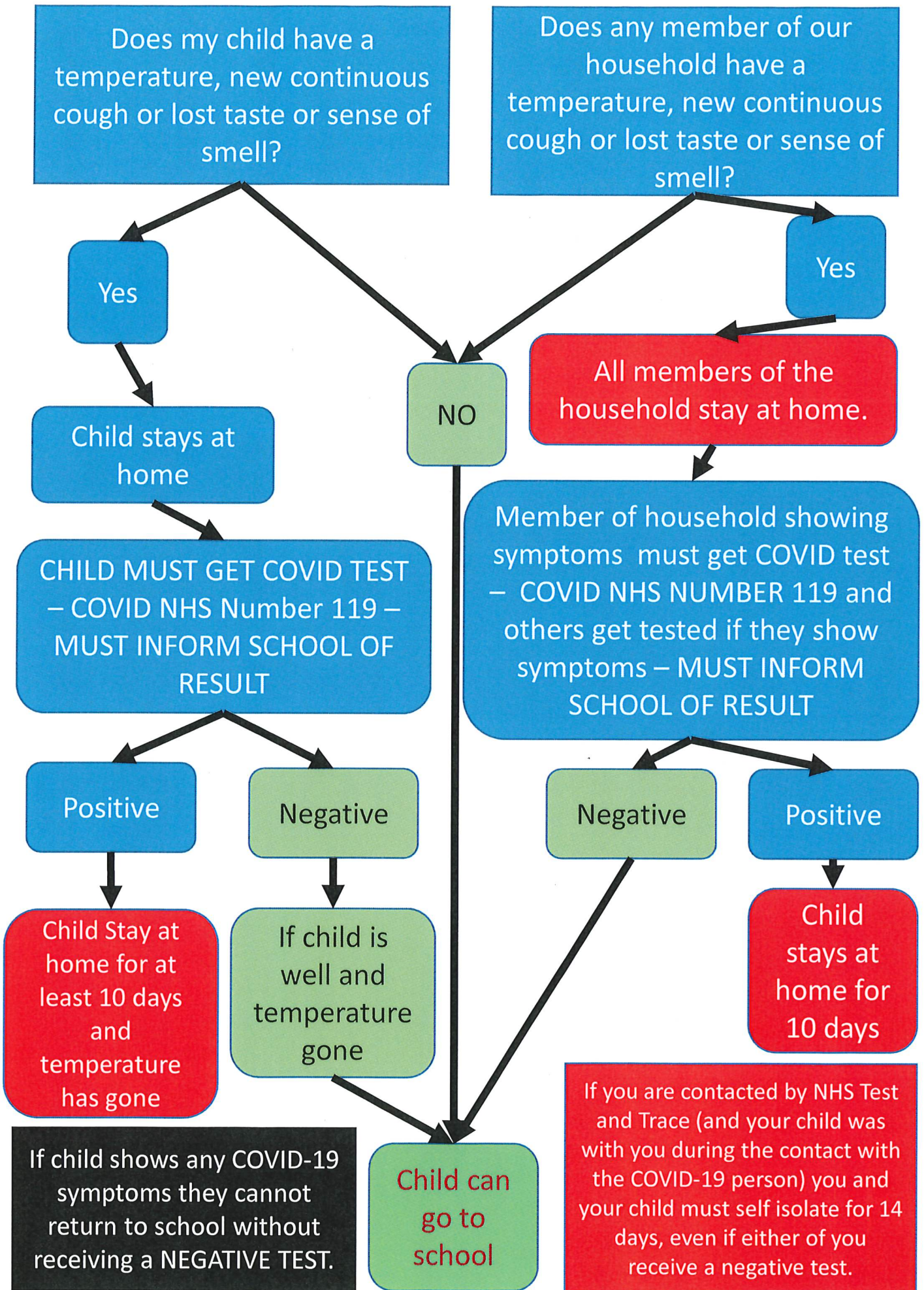


# COVID SYMPTOMS AT HOME FLOW CHART



# ACTIONS IF CHILD SHOWS COVID-19 SYMPTOMS AT SCHOOL

CHILD HAS TEMPERATURE, DEVELOPS NEW CONTINUOUS COUGH or LOSES SENSE OF TASTE OR SMELL

CHILD

STAFF

REMOVED FROM ROOM IMMEDIATELY AND TAKEN TO WELL VENTILATED ROOM. There is one on each floor. Other children stopped from passing if possible).

Staff Member from classroom / year group put on Full PPE – mask, visor, apron and gloves

PPE Staff Member and Child move to well ventilated room on each floor – avoiding other staff and children

Child stays in ISOLATION Room

Staff Member wears PPE and informs office staff who will take temperature. Member of staff stays with child

Office staff ring parents to request IMMEDIATE pick up and request parents to organise a COVID test. Parent to wait in Reception Area in front of Office.

Member of office staff gets siblings and child's personal item.

Member of staff (wearing PPE) takes child to front office. Parent/ Carer is reminded to get a COVID-19 test and let us know the result.

Member of staff who dealt with the child (with PPE) closes Room, displaying CLOSED sign. REMOVE PPE and PLACES IN COVID BIN and wash hands thoroughly and return to class

CLEANERS clean ISOLATION ROOM/ AREA WITH STANDARD DISINFECTANT/ WEARING FULL PPE and CLOSED SIGN REMOVED