



GRANGE PRIMARY SCHOOL

Information for parents and carers on plans for wider opening from September 2020

(Staff will have access to the updated Risk Assessment by Monday 22 July 2020 and will also receive training on an updated Risk Assessment (RA) on INSET days in September 2020.

This Risk Assessment will be an updated version of the one in use in Grange since June 2020 to parents on the website prior to the start of term)

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1. Current guidance and statistics

- 1.1 The DfE guidance for schools returning in September 2020 was published on July 2nd and is available [here](#) and further guidance for parents [here](#)
- 1.2 The DfE guidance outlines an aspiration that all schools will return to school full time from the beginning of the autumn term and this is also the plan for the schools within Southwark. However, at the time of writing there is still public health advice in place to minimise the risk of transmission of coronavirus (COVID-19) in schools and thus Grange Primary School will be making changes to the way it operates in September 2020 to keep children and staff safe from contagion. These changes are outlined in the sections below.
- 1.3 In summary the DfE guidance plans two main ways to limit transmission of the virus from September:
- Ensuring pupils remain in consistent groups (known as 'bubbles') wherever possible, thereby minimising the number of contacts between different people across the school. The new guidance says '*schools may (now) need to change the emphasis on bubbles within their system of controls and increase the size of these groups*' (see 2.2)
 - By maintaining distance between individuals wherever possible ('social distancing').

2. Operational situation

- 2.1 **Preventative hygiene and PPE.** Our staff are now well used to what is required for preventative hygiene and have been working with the children of keyworkers since March 23rd and those who returned from 3rd June to make sure expectations are made clear. Most children will be familiar with the need to:
- Clean hands thoroughly and more often than usual.** We now have good stocks of sanitiser by every door and in all classrooms. We will spend time in the first weeks back ensuring that children understand the importance of cleaning their hands regularly, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating;
 - Undertake the 'Catch it, bin it, kill it' approach** with enough tissues and bins available in each school to support children and staff to follow this routine;
- 2.1.1 Both staff and children will be encouraged to follow Dfe guidelines concerning PPE. As stated in the guidance below '*Wearing a face covering or face mask in schools or other education settings is not recommended. Face coverings may be beneficial for short periods indoors where there is a risk of close social contact with people you do not usually meet and where social distancing and other measures cannot be maintained, for example on public transport or in some shops. This does not apply to schools or other education settings. Schools and other education or childcare settings should therefore not require staff, children and learners to wear face coverings.*'
<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings>
- 2.2 **Class and year group 'bubbles'.** As of September, we will band year groups into 'bubbles' which will remain consistent and separate from other 'bubbles'. These 'bubbles' will not exceed 60 children. For the majority of their time in school the children will be with their own teacher and support staff but at playtimes and lunchtimes they will be separated into year groups that will only have limited contact with other year groups. This will '*make it quicker and easier in the event of a positive case to identify those who may need to self-isolate, and keep that number as small as possible*'.
- 2.2.1 For the majority of the time a distinct group of adults will support each 'bubble'. Adults will endeavour to maintain a 2 metre distance from each other, and from the children as the adults are

statistically at a higher risk. Having 'bubbles' of 60 allows for breaks and PPA to be covered and also allows us to cover any staff absence from with the same group of adults.

2.3 **First day back – Monday 7th September.** Children in Years 1-6 will be given an allocated time between 8:55 and 9:15 to arrive on the 7th September to allow all those who are new to the school to be directed to the right place, for parents to feel comfortable about where their children will be and to ensure a calm and ordered start to the term. Please prepare your children for this and support the school by staying socially distanced from school staff on this day.

2.4 **Children new to school – Nursery and Reception.** Nursery and Reception children and their parents will be invited for individual appointments to meet the teacher in September 2020. Some Reception children will start school on Thursday 10th September and stay until after lunch (12:30) with the rest of the children starting on Friday 11th September.

Nursery children will be allocated one of three start dates to allow a gradual intake of children so that they can familiarise themselves with their new environment. On arrival at school, children in Nursery and Reception will have to enter the building on their own, saying goodbye to their parent at the external door to their classroom where they will be greeted by their class teacher. Where possible, please limit the number of adults accompanying a child to school or collecting them at home time to one per child.

2.4.1 If a child is reluctant to separate from their carer at the door, for the first day only, parents wearing face coverings will be allowed into the EYFS playground to settle children. Parents without face coverings will have to remain outside the premises. Please prepare your children for this and support the school by staying socially distanced from school staff when you do enter the building.'

2.5 **Classroom seating.** For Years 2-6 children will be seated for the autumn term side by side, facing forward, in either rows, a 'rounded horseshoe' or a 'double horseshoe' arrangement. Children will sit in a designated space and not change seats for different subjects.



2.5.1 Children in EYFS (and Year One in the Autumn term) will be following a free flow, play based curriculum. To reduce contact, there will be limited numbers of children sat on the carpet with others seated in chairs around or at the back of the carpet area. Whole class teaching sessions will be no longer than 15 minutes and all classrooms will be well ventilated. It will not be possible, nor is it required, to enforce social distancing measures with children in EYFS. This means that children will come into contact with all the children in their class and they are likely to come into contact with all the children in the year group during outside free flow and lunchtimes. Staff will endeavour to maintain a 2 metre distance from each other, and from the children as the adults are statistically at higher risk.

2.6 **Learning resources.** For individual and very frequently used equipment, such as pencils and pens, staff and pupils will have their own items that are not shared. Classroom based resources, such as books and games, can be used and shared within the class bubble; these should be cleaned regularly, along with all frequently touched surfaces. Resources with multiple small parts (e.g. Lego and polygon in EYFS) should be avoided as they are time consuming to clean after use.

2.6.1 In KS1 and KS2 resources that are shared between classes or bubbles, such as sports, art and science equipment will be cleaned frequently and meticulously and always between bubbles, or

rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different bubbles. Individual year group bubbles will not share equipment at playtimes

2.7 **Attendance.** All children will be welcomed back to our school on Monday 7th September 2020 and attendance is mandatory. We support the government here which notes:

- *parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age;*
- *schools' responsibilities to record attendance and follow up absence;*
- *the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct.*

Please prepare your children for return in good time for the first day back on Monday 7th September

2.8 **Assemblies.** There will be no traditional whole school or key stage assemblies during the first part of the autumn term and these will be replaced by Microsoft Teams Meet versions, which will be watched by children in multiple classrooms on touchscreens. Classes may be still able to do individual class assemblies using this technology and it is possible that parents may then also be able to virtually 'join us'. We are keeping an open mind about Class Assemblies, Harvest Assemblies and Winter productions but all should be aware that, even at this early stage, full-scale productions look unlikely in the autumn term.

2.9 **School trips.** We are not planning any school trips during the autumn term.

2.10 **Group work and interventions.** Interventions will not take place with children from mixed year groups together and shared spaces and equipment will be allocated for the time being to a single year group. Learning mentors should work in classrooms wherever possible rather than withdrawing children and if they need to talk with an individual child this should take place outside to avoid the need to walk through spaces allocated to other 'bubbles'. Children working in learning spaces outside the classroom should take all equipment they require with them to the intervention area. The area will be cleaned over lunch, before pupils from another bubble use the same area – i.e. a single group using the space in the morning and a single group in the afternoon. Staff and children will wash their hands before returning to their own classroom.

2.11 **Breakfast and after school clubs.** We are currently asking you to state your interest in using our Breakfast and After-school clubs and we hope to have our numbers finalised for early September. As we are not doing activity clubs in the autumn term we will have more spaces to spread these children out who are attending these clubs and wherever possible we will try to keep them with children from their own 'bubble' – i.e. year group – with the same set of staff. However, this cannot be guaranteed and children are likely to mix with a limited number of children outside their 'bubble' in these clubs and parents should be aware that this will heighten the risk. SLT made the decision that this was justifiable given that the alternative is no provision at all for working parents. Staff from breakfast and after school club will explain new arrangements (e.g. if certain year groups will be in different locations) at the time of booking.

2.12 **Activity clubs.** There will be no activity clubs run in our school during the first half of the autumn term. Where possible clubs can take place via Microsoft Teams/Zoom such as Chess Club.

2.13 **Start and end of the day.** Children should not arrive at school until their own designated starting time and gates to the schools will not be open until then. The staggered timings will be different depending on what Year group your child is in. Please see attached time table of starting times.

Children should proceed straight to their classrooms without delay, entering directly via their classroom's external door where possible. Collection points will be explained to each class but are being rearranged to reduce congestion at main doors. Teachers will begin to get ready for the end

of the day in good time to avoid children massing in corridors or shared spaces and will give other classes space on stairways where necessary. Senior staff will be on hand in the playgrounds before and after schools to assist and advise children and parents. In a change to our established practice we do ask that parents do not speak at length to teachers at the start and end of the day and that if parents need to talk to the teacher to contact the school office and the teacher will then return the call. Children and parents should leave the school premises promptly and without congregating with others.

- 2.14 **School office.** School office will remain closed to personal visitors. Parents should do all they can to ensure that children have all that they need for the day and if there is an emergency, meaning that their child needs to be collected at a different time, they should telephone the school first. School staff will then arrange to meet parents with their child in the open air. All other communication should be done by telephone or e-mail as detailed on our website.



- 2.15 **Children or staff suspected of having COVID-19.** In line with DfE guidance in the case of a suspected infection the School will:

- a) Engage with the NHS Test and Trace process. We ask that parents and staff to inform the school immediately of the outcome of any test;
- b) Manage confirmed cases of coronavirus (COVID-19) amongst the school community. The school will text or e-mail parents with a notification of a confirmed infection including which 'bubble' this may affect. We will not share the names or details of people suspected of having or conformed to have coronavirus;
- c) Contain any outbreak by following local health protection team advice. For the avoidance of doubt the new advice says that we 'must send home those people who have been in **close contact** with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. 'Close contact' now means:
 - i. face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin);
 - ii. proximity contacts - extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual;
 - iii. travelling in a small vehicle, like a car, with an infected person.
- d) The health protection team will provide definitive advice on who must be sent home;
- e) When a case is suspected in school the child will be immediately isolated from other pupils and staff. Staff supervising these children should also try to ensure they remain two metres away while still aiming to provide the reassurance and care particularly young children will need. Enhanced PPE is available for these staff and older children may be offered a mask. The school will contact parents and request they collect their child from the school immediately.
- f) Any member of staff who has been supervising a child with suspected symptoms should immediately wash their hands in line with current guidance. The room that a child has used in this circumstance (and any bathrooms they have used) should be fully cleaned before anyone else uses them.
- g) We ask that parents whose child has been identified as having a suspected case of COVID-19 should seek immediate medical advice. The guidance says '*Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test.*' If no test is undertaken then we expect children to self isolate according to the Public Health England guidance here: <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>
- h) We look forward to the delivery of '*a small number of home testing kits that can be given directly to parents/carers collecting a child who has developed symptoms at school, or staff*

who have developed symptoms at school, where they think providing one will significantly increase the likelihood of them getting tested. Advice will be provided alongside these kits.'

- 2.16 **Households with a confirmed case of Coronavirus** should follow the advice laid out by Public Health England here: <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance> regarding isolation and should keep their school informed about their planned date of return following isolation.
- 2.17 **Containing any outbreak by following local health protection team advice.** If our school has two or more confirmed cases within 14 days, or an overall rise in sickness absence where coronavirus (COVID-19) is suspected, we may have an outbreak, and will continue to work with our local health protection team who will be able to advise if additional action is required. In some cases, health protection teams may recommend that a larger number of other pupils self-isolate at home as a precautionary measure – perhaps the whole year or school. As we will be implementing controls from the suggested DfE list, addressing the risks they have identified and therefore reducing transmission risks, whole school closure based on cases within the school can hopefully be avoided. In the case of a shutdown home schooling will resume as detailed in section 4 below.
- 2.18 **Enhanced cleaning regimes.** Since some children returned on June 3rd our school has been subject to enhanced cleaning and has also been repeatedly deep cleaned and as a consequence the school has never been cleaner. We have adjusted our cleaning rotas with caretakers and contractors to ensure that much more cleaning goes on during the school day – with particular attention paid to those surfaces that are frequently touched like door handles. School staff not normally involved in these duties like teachers and support staff have also been helpful in keeping their own classrooms clean and extra materials have been provided for this purpose. We anticipate these arrangements will stay in place until further notice.
- 2.19 **Coats and bags.** Year group bubbles do not share the same cloakroom facilities; coats and bags can be left in their normal places in most cases. If there is a risk of 'bubbles' coming into contact with each other's bags or coats then bags and coats can be hung on the back of chairs in classrooms instead.
- 2.20 **The importance of fresh air.** Windows and doors should be left open in most cases even as the weather gets colder. Children may be allowed to wear coats in class with permission from their class teacher. Where possible teachers may take the opportunity to move some subject teaching or groups outside with the agreement of the SLT.
- 2.21 **Behaviour.** An addendum to our behaviour policy was formulated in June 2020 when the first groups of children returned to school and remains in place. In the addendum we have had to change some of our expectations around pupils' behaviour and make these clear to all. In these times of heightened risk to our health, it is important that children and staff are aware that unhygienic behaviour is taken very seriously. Our 'Grange Core Values' remain unchanged, and children are expected to aim to uphold them. Our values are;
- a) Love
 - b) Hope
 - c) Cooperation
 - d) Respect
 - e) Resilience
 - f) Confidence
 - g) Responsibility
- 2.21.1 In addition, and in order to keep ourselves 'safe, healthy and happy' children must be aware of the new requirements in the addendum namely that they must:

- i. Stay at least 1+ metres apart from each other wherever possible (with a common sense approach taken to EYFS pupils);
- ii. Use their own specific equipment (including resources) and not share any of these;
- iii. Not share any food, drinks, cups or water bottle;
- iv. Work, eat and play in our designated group, and minimise contact with children from other groups (including in the playground, anywhere on the school site and on our way to and from school)
- v. Move around school as instructed by our teacher/adult and avoiding other people
- vi. Never cough, sneeze or spit towards another person; catch all coughs and sneezes in a tissue and throw it away (catch it, bin it, kill it), then wash our hands
- vii. Wash hands frequently (including whenever we are asked to), with soap and water for 20 seconds (e.g. by singing happy birthday twice) or with hand sanitiser if soap and water are not available;
- viii. Not touch or hug anybody in school for any reason;
- ix. Not bring or take home anything from school apart from our book bag, water bottle

- 2.22 **Planning, preparation and assessment (PPA) release time.** The government advice makes it clear that adult staff members can now work across groups of pupils as they are able to regulate their behaviour and maintain an appropriate, safe distance from pupils. PPA and class cover arrangements which may bring additional adults into contact with groups of pupils will continue. In these cases, staff will maintain appropriate distance from the children for their own and the children's safety.
- 2.23 **School lunches.** We intend to have a full school offer for hot lunches/packed lunches again from the 7th September. To ensure that we are remaining in our bubbles there will be a strict rota in place for lunch times in the Albert McKenzie Hall, where our hot lunches are served. As part of this rota, some classes will be having a packed lunch (provided by the school) in their own classrooms. Children will always have the chance to wash their hands within the classroom before eating.
- 2.24 **Availability of water on site.** All pupils should have their own school water bottle that is untouched by other children or staff. No water fountains are currently available at school. Water is available in school to refill children's own water bottles.
- 2.25 **Travel to and from school.** In accordance with our current risk assessment, we encourage parents, staff and pupils to walk, use a scooter or cycle to school if at all possible. Children should not travel to or from school with other children or with another family outside of their "bubble". - Face coverings are required at all times on public transport (including for children, over the age of 11)
- 2.26 **School uniform.** We look forward to seeing our children wearing the new school uniform and it should be worn as normal. We ask that parents wash uniform more regularly than normal in order to attain the highest levels of hygiene within the school.
- 2.27 **Toilets.** Set of toilets are allocated to each year group and we are lucky in this as it will help us to maintain the integrity of our 'bubbles'. Where toilets are shared between year groups we may allocate certain toilet stalls to a particular year groups and additional cleaning will be in place. For older children the need to visit the toilet during teaching time will be discouraged as it is not possible to supervise all older children as they visit the toilet with the potential risk of cross 'bubble' contamination. All children should wash hands after they have been to the toilet and be reminded to do so.

3. Curriculum

- 3.1 **Curriculum for reconnection.** School closure will have had an effect on our children's learning. The work of Professor John Hattie who has [studied extended school disruptions across the world](#) gives us a good idea about what will need to be done on our return to school in September. Two of our core values at Grange are 'Love & Hope'. We will need to show these values and make them a part of our lives more than ever when we return in September. These will become our main theme for the academic Year 2020-21. This will form the basis of the first work undertaken when children return on the 7th of September. These values will be revisited in virtual assemblies and class sessions throughout the year.
- 3.1.2 Whilst we are confident that many children will quickly 'bounce back' after the lockdown we are aware that there will be some children returning who have experienced bereavements amongst friends or family or who have experienced anxiety or stress during this time. There will be a potential disproportionate effect of the pandemic on some communities and individuals and we will do all that we can to support where appropriate - using our own teaching staff and inclusion staff and referrals to Educational Psychologists and signposting to other organisations who might provide support.
- 3.1.3 During this pandemic we have created a Wellbeing steering group who have met regularly to plan for and support children with their PSHE needs. Through this group we have identified strategies and resources that will be used in September to support the reintegration into learning for our children. Some wellbeing videos have been uploaded to the 'Home Learning' section of our school website.

Table 1 – Headline reconnection activities by year group

Year group	Planned activities
Nursery	<ul style="list-style-type: none">• Individual appointments via Zoom to take place in late July and early September for all Nursery children and their parent/carer with new teacher to discuss the needs of each child.• Staggered starting dates to allow smaller groups to settle before the whole class are in.
Reception	<ul style="list-style-type: none">• Photos and video of learning/play areas has been uploaded on to our school website http://grange.southwark.sch.uk/new-reception-parents/• In order to address gaps in language and early reading, additional phonics sessions linked to 'Letters and Sounds; Phase One' will be planned and delivered in the first half of the autumn term.
Year 1	<ul style="list-style-type: none">• In Year 1, we will be extending our transition period until the end of Autumn 2, with a focus on play based, collaborative activities. We will be focussing on Phase 3 of Letters and Sounds in our phonics lessons, whilst recapping Phase 2.• In maths, we will develop the children's confidence using numbers to 10 in a variety of ways laying the foundations for the 'Mathematics Mastery' approach
Year 2	<ul style="list-style-type: none">• In Year 2, phonics will be streamed focusing on phases 3/4/5, sessions will be increased to daily sessions and the Year 2 spelling programme will be postponed until children are ready.• In maths, early work will be used to help address gaps in children's knowledge from Year 1 e.g. money and shape, and units have been extended to allow time to go back further and ensure key skills are embedded.• During the first term, literacy objectives will be adapted to address missed learning and daily letter of the day/handwriting sessions will be introduced.

Year 3	<ul style="list-style-type: none"> • Daily phonics sessions will be run during the autumn term to allow children to secure the key skills in reading; • Maths units have been reordered to ensure coverage is balanced.
Year 4	<ul style="list-style-type: none"> • During the first half term, we will focus on adapting our collaborative working style whilst still maintaining high expectations of talk and cooperation; • We will focus heavily on reading fluency and embedding key mathematical skills from the Year 3 summer term such as time and money.
Year 5	<ul style="list-style-type: none"> • There will be a much stronger focus in the autumn term on securing times table knowledge to enable children to progress effectively in mathematical reasoning and problem solving; • Resilience strategies will be taught and nurtured so that every child feels positive and confident about the year of learning ahead.
Year 6	<ul style="list-style-type: none"> • Year 6 will begin the year by reinforcing and embedding the key skills in Literacy and Maths. We want to empower the children and give them confidence to move forward successfully throughout the rest of the year.

- 3.2 **Grow with Grange mindset – contextualising the lockdown.** At Grange, we do not feel that it is helpful to focus on what has been 'lost' during the shutdown. A young person's school career is typically 468 weeks long and most children have been out of school for 14 weeks, which represents below 3% of their total school career. Moreover, during that time many of our children have been working hard and producing good work. Our staff will remain calm and measured in September knowing that whatever the situation we have the staff with the best knowledge and experience of how to teach, support and help our children in 'closing the gap' where required and we have the support of our community. We will not make our children worry unnecessarily or make them think that things are worse than they are and where issues present themselves our language will reflect our long established 'growth mindset' philosophy –'I can't do it – *YET!*'
- 3.3 **Assessment.** In the autumn term, our teachers will be following the good practice outlined in Professor Hattie's work and establishing 'what has to be learned' rather than sticking rigidly to our usual long term plans. Teachers will use a mixture of assessments and their own expertise to establish starting points for each class in the autumn term and will likely have to take 'a step back' in order to help children then move forward with confidence but each child and class will be different. In schools this way of assessing what should be taught next is known as 'formative assessment', that is the judgements teachers make on a day to day basis during class work which allow them to assess attainment and progress. To strengthen routines, relationships and resilience it is important that, in a measured supportive way, teachers and children get back to established ways of working rather than spending too long on a formal testing regime, especially when children's confidence will be low.
- 3.4 **Reading tests.** During the summer term our Year 1-6 pupils would have normally completed a reading test and this is the single summative assessment that we intend to undertake in the autumn term. This is a low key assessment and is for the sole use of staff and senior leaders within school. This will be undertaken about a month after return in September for these children.
- 3.5 **Computing.** Because of the risks associated with children from different year groups sharing equipment; laptops and Ipads will be split between year groups in the autumn term and will not be shared with other year groups.
- 3.6 **PE, games and coaching.** On one day a week children can wear PE kit rather than uniform in school and when travelling to and from school on those days when they have PE. This will help to reduce the use of extra school bags and the need for the older children to find spaces to change. All PE and Games activities for a given class should take place on that one day per week. We will endeavour to have as many PE and games sessions outside as we can. Children will be expected to continue to wear their school jumper over their PE clothes when not taking part in a PE lesson.
- 3.7 **Swimming.** Swimming will not take place during the autumn term for Year 4 but if possible extra sessions may be arranged later in the school year.

- 3.8 **Music.** The Dfe guidance says '*Schools should note that there may be an additional risk of infection in environments where you or others are singing, chanting, playing wind or brass instruments or shouting*'. Therefore we are revising our music curriculum for the autumn term 2020 so that children do not participate in any of these activities.
- 3.9 **Daily mile.** The benefits of regular exercise on one's Mental Health has been well highlighted by leading medical professionals. It is important that we continue to provide this for our children where possible. This will only take place within the children's own class bubbles.
- 3.10 **Year 1 & 2 phonics catch up.** Children in Year 1 & 2 in September 2020 will have additional phonics sessions in the autumn term to support catch-up. Some children in Year 3 may also require additional phonics teaching.
- 3.11 **Reading books for home.** School reading books to go home in KS1 and EYFS will proceed as normal. Once they are returned they will be 'quarantined' for 48 hours before being used again. KS2 children may choose a reading book from school but all books that they touch must be similarly quarantined and put in a separate box. In addition to the physical books, children will continue to have access to Reading Eggs which is one of our online platforms. There are over 2500 books available on this platform.
- 3.12 **Broad and balanced curriculum.** At Grange Primary School we intend to continue with our normal ambitious and broad curriculum in all subjects from the start of the autumn term. We will make use of existing flexibilities to begin at appropriate starting points for all our children and this may mean that not all subjects are taught every term although as we return to normal working this is our aspiration.
- 3.13 **Pupils with additional needs.** We are aware that for some children with additional needs, returning to school after lockdown may cause additional anxiety or stress. Children with additional needs will be supported by the school inclusion team to ensure a smooth transition when returning to school. To ensure a shared understanding of pupils' pastoral needs, staff will share information prior to transition and appropriate plans will be put in place where required. In some cases, children with additional needs may require a risk assessment to be completed. This will be completed with input from the class teacher, child, parent/ carer and the SENCo. Staff will continue to be responsive to the needs of individual pupils and additional support will be provided where necessary. Small group or 1:1 support may take a different form in the autumn term so that adults and children remain safe, for example, sitting side by side, staff and pupils working at a greater distance from each other, and working in different parts of the school building. Staff who are in close contact with individual children may wear PPE. Physical contact, such as guiding a child or hand-over-hand support will be kept to a minimum and all staff working with children requiring such support are familiar with the use of preventative hygiene, including regular hand washing. Referrals to external agencies such as Speech and Language, CAMHS and the Educational Psychologists will continue. We will also support families by signposting them to organisations who may be able to provide support during this time, including staff members on the inclusion team such as the Family Support Worker or Learning Mentor

4. Contingency planning for further lockdown/no full September start

- 4.1 Having learned a lot from the initial nationwide lockdown, we are well prepared should further lockdowns be advised. Our expectations would vary according to the type of shutdown which is advised.
- 4.1.1 **In the event of a Borough wide lockdown [similar to that in place in Leicester](#)** on Saturday 4th July. Grange Primary School would revert to an enhanced version of the arrangements which were in place during the nationwide lockdown.
- a) Live lessons would take place via Microsoft Teams where children would be given individual log in details to access this platform using an online device at home. The aspiration would be

a daily Microsoft Teams meet with their class teacher and an expectation that children would attend. Quizzes and work may be required to be submitted for children in years 1-6 through Microsoft Teams for feedback. If children are absent or work set is not forthcoming phone calls would be made home.

4.1.2 Year group, class or school site lockdown as advised by local health protection team.

In this case as staff will be social distancing at work, even as part of a 'bubble' it may be that some or all staff can continue to work on site or in separate rooms following a deep clean of the affected rooms. If this was the case, then we would consider delivering an offer similar to that described in 4.1.1 above with the addition of a drop off/collection of printed work for those who needed it.

If you have any worries or concerns about your child returning to school, please email the appropriate school office school office and one of the leadership team will get back to you as soon as possible.

The government have produced guidance for parents, which you can find [here](#):