

Grange Primary School

CHARGING AND REMISSIONS POLICY

January – July 2018

Introduction

Grange Primary School is an inclusive school offering equality of opportunity to all pupils within the school. We aim to provide a broad and varied range of experiences for the pupils. This may include trips, visits and the use of visiting groups. The Governing Body recognises the valuable contribution that a wide range of activities can make to a child's development.

Voluntary Contributions

When organising school trips, activities or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. These contributions are to enable an activity to take place and enhance the children's education. They will cover the cost incurred and not make a profit. Parents are under no obligation to make any contribution and pupils of parents who are unable or unwilling to contribute will not be discriminated against and will be included if the activity goes ahead. In the event of insufficient voluntary contributions being made, the activity may have to be cancelled and refunds will be given.

Prohibition of Charges

The school is prohibited from charging for the following:

- Education provided during school hours or outside school hours if it is part of the National Curriculum
- Education provided on any trip as part of the National Curriculum
- Transporting pupils in connection with an educational trip

Charges

There is a charge for:

- After School Club, which operates between 15:30 and 18:00 every day in term time. This club is designed for working and studying parents and does not make a profit. Current charges are: £11 per day; £50 per week.
- Extra curricular clubs (not team practice clubs, which are by invitation) in order to cover the costs of materials, wear and tear to equipment and payment to staff and sports coaches. Currently charges are £15 per 10 week programme. Parents are expected to pay in one or two instalments and are still charged if their child misses a session.
- Top up charges for Nursery. Charges are: £2.00 per day for lunch; £4.50 per day (including lunch) for the additional half hour, 15:00-15:30; £20.00 per half day (including lunch).
- Food at breakfast club – charges depend on what a child chooses to eat. The provision of this service is under review for academic year 2018-19.

- Currently instrumental tuition is provided as part of the music curriculum and is taught in Y3 and Y4, within school hours. Therefore there is no charge.

Residential Visits

A charge will be made for the cost of board and lodging and the charge will not exceed the actual cost of provision. Other expenses, including transport costs, are met by voluntary contributions.

Parents who can prove they are in receipt of the following benefits will be exempt from paying the cost of board and lodging:

- Universal Credit in prescribed circumstances;
- Income Support (IS);
- Income Based Jobseekers Allowance (IBJSA);
- Support under part VI of the Immigration and Asylum Act 1999;
- Child Tax Credit, provided that Working Tax Credit is not also received and the family’s income (as assessed by Her Majesty’s Revenue and Customs) does not exceed £16,190 (financial year 2016/17);
- The guaranteed element of State Pension Credit;
- Any income related employment and support allowance that was introduced on 27 October 2008.

These criteria are aligned with eligibility for free school meals.

Breakages

In cases of wilful or malicious damage to equipment or breakages, or loss of school books or equipment on loan to pupils, the Headteachers, in consultation with the Chair of the Governing Body, may decide to make a charge. Each incident will be dealt with on its own merit and at the school’s discretion.

Remissions

The school will make every effort to support a child's participation in an activity where parents are undergoing financial difficulties. Individual cases should be discussed in complete confidence with the Headteachers or School Business Manager. Parents should request a confidential meeting if they are experiencing any financial difficulties.

For further information, go to www.gov.uk for the document Charging for School Activities.

The charges listed in this policy are subject to regular review.

This policy was adopted on 21st May 2018. It will be reviewed in September 2018 to reflect new charges.

Signed.....Chair of Governors